

FPE Canada, ULC

FPE is looking to fill the following position in Stratford, Ontario:

SHIFT SUPERVISOR

Basic Scope/Purpose:

Coordinates activities to meet customer requirements. Identifies areas of concern to ensure quality products are created and delivered to customers.

Essential Duties and Responsibilities:

May include, but are not limited to the following:

- Monitor, promote and enforce safe practices at all times
- Coordinate activities to ensure safe working environment
- Monitor and enforce compliance to attendance policy and all other policies as per company handbook
- Promptly attend and resolve hourly employee conflicts as required
- Promote associate involvement and promptly address respective requests and concerns
- Ensure high quality transition between shifts in all production aspects
- Accurately and promptly communicate deviation in plan to all affected areas
- Proactively identify areas of concern (safety, quality, delivery, morale) promptly and accurately
- Plan daily production activities and resources to ensure smooth operation at minimum cost
- Promptly communicate changes and assignments to associates
- Frequently audit all associate activities to ensure 100% compliance to their respective responsibilities and assignments
- Validate that all scrap parts are non-compliant to quality standards prior to disposal
- Coordinate time and resources to validate that all associates are properly trained when assigned to their working areas
- Promptly and effectively communicate with co-workers
- Ensure readiness of all resources required to meet 100% production schedule requirements at all times
- Ensure readiness of all resources required to meet established production scrap, machine efficiency and labor efficiency goals
- Enforce containment of defective product at the source and coordinate activities to promptly manage or correct the problem
- Monitor and enforce housekeeping standards
- Administer performance evaluations as necessary
- Train associates as needed

Desired Skills and Education:

- Five years related experience and/or training
- Understanding of manufacturing principles and practices
- Strong written and verbal communication skills
- Proven team building capabilities
- Ability to define problems, collect data, and draw valid conclusions
- Ability to use Word, Excel, and other software packages

Florida Production Engineering, Inc. offers competitive compensation and comprehensive benefits. We are an equal opportunity employer committed to diversity in the workplace.

Qualified candidate should forward resume and cover letter including salary expectations to tgoforth@fpe-inc.com or drop off a resume in person at 291 Griffith Road, Stratford, Monday through Friday, 8am to 5pm.